

Business, AAS

2023-2024 Catalog

Award Granted Upon Completion: Associate in Applied Science in Business

Credits/Contacts Required: **60/60**

Major code: 03/310

CIP Code: 520101

Description

The Business program is designed to enable students to gain entry level employment in business related fields. The program covers the basic working knowledge of general business theory and practice, the use of current technology appropriate to business operations, and the ability to communicate effectively in a business environment. This program is available online.

General Education Requirements (Min 15 Credits)

- ENGL 101 - Rhetoric & Composition **Credit(s): 3**
- BUSN 177 - Mathematics of Business **Credit(s): 3 ***
- ECON 131 - Macroeconomics **Credit(s): 3 OR**
- ECON 132 - Microeconomics **Credit(s): 3**
- XXXX xxx - General Education Electives **Credit(s): 6**

Program Requirements (Min 45 Credits)

- ACCT 100 - Practical Accounting **Credit(s): 4 OR**
- ACCT 101 - Accounting Principles I **Credit(s): 4**
- BUSN 160 - Introduction to Business **Credit(s): 3**
- BUSN 195 - Business Communications **Credit(s): 3**
- BUSN 242 - Principles of Management **Credit(s): 3**
- BUSN 250 - Business Law I **Credit(s): 3**
- BUSN 253 - Marketing **Credit(s): 3**
- BUSN 260 - International Business **Credit(s): 3 @**
- CIS 101 - Computer Concepts & Applications **Credit(s): 4**
- XXX xxx - CIS **OR** OIS Elective(s) **Credit(s): 7**
- ECON 120 - Personal Finance **Credit(s): 3**
- XXXX xxx - Business Electives or Co-Op **Credit (s): 9 # ****

Suggested Sequences Per Semester

First Semester

- BUSN 160 - Introduction to Business **Credit(s): 3**
- BUSN 177 - Mathematics of Business **Credit(s): 3 ***
- CIS 101 - Computer Concepts & Applications **Credit(s): 4**
- ENGL 101 - Rhetoric & Composition **Credit(s): 3**

First Semester Total - Credit(s): 13 | Contacts: 13

Second Semester

- ACCT 100 - Practical Accounting **Credit(s): 4 OR**
- ACCT 101 - Accounting Principles I **Credit(s): 4**
- BUSN 195 - Business Communications **Credit(s): 3**
- ECON 120 - Personal Finance **Credit(s): 3**
- XXX xxx - CIS **OR** OIS Elective(s) **Credit(s): 3**
- XXXX xxx - General Education Elective **Credit(s): 3**

Second Semester Total - Credit(s): 16 | Contacts: 16

Third Semester

- BUSN 242 - Principles of Management **Credit(s): 3**
- BUSN 250 - Business Law I **Credit(s): 3**
- BUSN 253 - Marketing **Credit(s): 3**
- XXXX xxx - Business Elective **Credit(s): 3 ****
- XXXX xxx - General Education Elective **Credit(s): 3**

Third Semester Total - Credit(s): 15 | Contacts: 15

Fourth Semester

- BUSN 260 - International Business **Credit(s): 3 @**
- ECON 131 - Macroeconomics **Credit(s): 3 OR**
- ECON 132 - Microeconomics **Credit(s): 3**
- XXXX xxx - Business Electives **OR** Co-op **Credit(s): 6 ****
- XXX xxx - CIS **OR** OIS Elective(s) **Credit(s): 4**

Fourth Semester Total - Credit(s): 16 | Contacts: 16

NOTES:

Internships and Co-ops may require that the student pass a criminal background check.

* Other mathematics credits may be accepted in the circumstances where a student has changed programs.

** Business Electives can be chosen from any ACCT, BUSN, CIS, ECON, or OIS courses. Advisor assistance with choosing electives is highly recommended. All Co-op credits must be approved by an advisor.

@ It is highly recommended to complete this course during the fourth/last semester of course work.

Keyboarding proficiency is necessary for the successful completion of this degree. Students may demonstrate keyboarding proficiency by successfully passing the keyboarding test available in the Student Computing Center. Students without prior keyboarding experience should enroll in OIS 090 - Beginning Keyboarding.